

Union Street Charter

Board Minutes

August 21, 2024, 6 pm, Meeting location: 470 Union Street, Arcata, CA 95521

Members present: Lorene Lenhart-Radomski, Carol Ingram, Josh Levine, Jillian Sheppard, Sharyn Swartz, Yuko Wenzel

Visitors: none

Secretary/Treasurer: Rea Erickson. Members Absent: Laurie De Keyser

6 pm Open Session-Jillian called the meeting to order at 6:07

1. Recognizing Where We Are
2. Public comment -Board members toured the new rooms

Consent items-May be passed with single motion and vote

1. It was moved by Josh and seconded by Carol to adopt minutes from 6/17/24. Motion carried 5-0 Lorene recused because she was absent.

Items for Report, Discussion and Possible Action

1. Board officers for 2024-25 President Jillian Sheppard and Vice-President Carol Ingram
2. Paid holidays/vacation for hourly staff was discussed. It was moved by Lorene and seconded by Josh that holiday pay should be assigned to the positions of Administrative Assistant and Food Server. All hourly employees will accrue 1 hour of vacation for every 40 hours worked. Motion carried 6-0.
3. Discussion included whether COVID leave was still necessary since the guidelines for staying home have changed. It was moved by Josh and seconded by Yuko to reduce the COVID leave for employees for 2024-25 from 5 days to 3. Motion carried 4-0, with employees recusing themselves.

Items for Information/Discussion Items

1. The Board Calendar for 24-25 was adjusted so that December and March dates will be in compliance for the deadlines to approve financials.
2. The 5th grade graduation was discussed. The teachers and board will continue to ensure that the event is safe and inclusive.

Other Business

1. The Principal's report was read
2. Board Member new items for future meeting-no new items

The meeting was adjourned at 8:13.

Next board meetings September 18. Approve the unaudited actuals.