

## **Union Street Charter**

### **Board Minutes**

April 16, 2025, 6 pm, Meeting location: 470 Union Street, Arcata, CA 95521

Members present: Laurie De Keyser, Lorene Lenhart, Josh Levine, Jillian Sheppard, Sharyn Swartz, Yuko Wenzel

Absent: Carol Ingram

Visitors: none

Secretary/Treasurer: Rea Erickson.

### **6 pm Open Session-Jillian called the meeting to order at 6:01**

1. Jillian read "Recognizing Where We Are"
2. Public comment Laurie said that the subject, class combinations and dances at Spring Sing were excellent. The board wanted to commend Irene Treesong for her direction. The board congratulated Sharyn her on her new position as Resource Teacher at Trinidad Elementary.

### **Consent items-May be passed with single motion and vote**

1. It was moved by Yuko and seconded by Lorene to adopt the minutes from 3/12/25, Accept the hiring of Ray Shirley and Robert Malloy and accept the resignation of Sharyn Swartz. Motion carried. 6-0.

### **Items for Report, Discussion and Possible Action**

1. Rea and Jillian gave an overview of the need to select a reading screening tool and the options. It was moved by Laurie and seconded by Sharyn to approve DIBELS as the screening tool. Motion carried 6-0
2. The changes to the policy were discussed. It was moved by Josh and seconded by Laurie to approve SP14 Student Field Trips and Excursions. Motion carried 6-0
3. The board discussed the revisions. It was moved by Sharyn and seconded by Josh to approve the Early Kindergarten admittance policy. Motion carried 5-1
4. Budget concerns for 2025-26 and beyond were the rising cost of the lease, possible enrollment decline, and the price tag of a 3% raise. It was moved by Laurie and seconded by Josh to approve the 2025-26 salary schedule. Motion carried 4-0 with 2 employees abstaining.
5. The lease was reviewed and it was noted the new rent amount reflects the updated fair market rent appraisal from Matt Nilsen. It was moved by Josh and seconded by Yuko to approve the 2025 lease of the building from ECE. Motion carried 6-0.
6. Rea explained that new information had come to light about ELOP. A small penalty will be assessed for any days that we don't have the program making management easier. Lorene moved and Laurie seconded to rescind the decision to opt out of ELOP funding for 25-26. Motion carried. 6-0

### **Items for Information/Discussion Items**

1. The board reviewed a draft of the 24-25 Building and Grounds Maintenance Report and Priorities for 25-26. As noted by ECE manager John Schmidt, the driveway will need to be handicap accessible and the sewer lateral must pass inspection. This work will be done in July. 2<sup>nd</sup> and 5<sup>th</sup> grade will be painted.
2. School/K openings promotion

### **Other Business**

1. The Rea gave highlights from the principal's report.
2. Board Member new items for future meeting -TK discussion in May.

Jillian adjourned the meeting at 7:45 pm