

## Union Street Charter

### Board Minutes

February 15 2023, 6 pm, Meeting location: 470 Union Street, Arcata, CA 95521

Members present: Lorene Lenhart-Radomski, Ben Okin, Carol Ingram, Laurie De Keyser, Yuko Wenzel, Sharyn Swartz, Jillian Sheppard

Secretary/Treasurer: Rea Erickson

Members Absent: none

Visitors: none

### Jillian called the meeting to order at 6:10

1. Public comment-none

### Consent items-May be passed with single motion and vote

1. It was moved by Lorene and seconded by Ben to adopt the minutes from 1/18/23. Motion carried 6-0-1 abstain

### Action Items

1. It was moved by Laurie and seconded by Sharyn to approve the School Safety Plan. Motion carried 7-0

### Discussion Items (possible action)

1. The board reviewed a 1<sup>st</sup> draft of school year calendar for 23-24.
2. The board discussed the draft of the SP 4C Administration of Medications. Board members expressed concern that the policy should include a section on emergency opioid overdose medication in light of the public health concern about rainbow fentanyl. A new draft will be brought to the next meeting.
3. It was moved by Sharyn and seconded by Yuko to approve the policy SP 16 Health Examinations. Motion carried 7-0
4. Board Formation. Lorene is an employee now which changes the ratio of employees to parents ratio, but doesn't surpass the amount allowed in the by-laws.

### Other Business

1. Rea gave the principal's report.
2. The board discussed ways to market our Distinguished School status. It was suggested that an additional sign be added near the driveway.
3. Board members were encouraged to sign-up to volunteer at the Spring Sing.
4. June meeting date-Monday June 12<sup>th</sup>. The consensus was that the June meeting should be changed to June 7<sup>th</sup> or 21<sup>st</sup>.
5. Board Member new items for future meeting-none

Next board meetings March 15<sup>th</sup> Final draft of 23-24 calendar, 2<sup>nd</sup> Interim budget

Jillian adjourned the meeting at 7:25