

## Union Street Charter

### Board Minutes

December 14, 2022, 6 pm, Meeting location: 470 Union Street, Arcata, CA 95521

Members present: Laurie De Keyser, Carol Ingram, Yuko Wenzel, Sharyn Swartz, Jillian Sheppard

Secretary/Treasurer: Rea Erickson

Members Absent: Lorene Lenhart-Radomski, Ben Okin

Visitors: none

### 6 pm Open Jillian called the meeting to order at 6:03

1. none

### Consent items-May be passed with single motion and vote

1. It was moved by Carol and seconded by Laurie to adopt the minutes from 10/19/22 and accept the filing of the taxes. Motion carried 5-0.

### Action Items

1. Rea gave highlights of the current budget. Carol asked for actuals to be listed on the budget detail report. It was moved by Carol and seconded by Sharyn to approve 1<sup>st</sup> Interim Financials. Motion carried 5-0

### Discussion Items (possible action)

1. The board discussed the Art, music and Instructional supplies block grant plan.
2. There was discussion regarding current attendance problems. It was moved by Laurie and seconded by Yuko to approve Student Policy #2 Attendance. Motion carried 5-0.
3. Legal information was shared regarding the records policy. It was moved by Carol and seconded by Sharyn to approve SP 12 Educational Records & Student Information. Motion carried 5-0.
4. Changes to the draft were highlighted. It was moved by Laurie and seconded by Carol to approve the 2<sup>nd</sup> draft of BP 6B Guidelines for background check clearance. Motion carried 5-0.
5. The board discussed the Principal/Director Job Description. It was moved by Jillian and seconded by Yuko to approve. Motion carried 5-0
6. It was noted that there are many respiratory illness circulating. COVID cases have gone through families, but a lot at one time and there still has not been known transmission at school.

### Other Business

1. The Principal's report was given.
2. Board Member new items for future meeting-Publicity and after school activities
3. December meeting date-3<sup>rd</sup> Wednesday 1/18/23

Jillian adjourned the meeting at 7:24