

## **Union Street Charter**

### **Board Minutes**

October 15, 2025, 6 pm, Meeting location: 470 Union Street, Arcata, CA 95521

Members present: Laurie De Keyser, Josh Levine, Carol Ingram, Jillian Sheppard, Yuko Wenzel, Jenny Winsted-Wilson

Absent: Lorene Lenhart

Visitors: Jo Archibald

Secretary/Treasurer: Rea Erickson.

### **6 pm Open Session-Jillian called the meeting to order at 6:03**

1. Yuko read the Land acknowledgement
2. Public comment- Board members shared parent feedback regarding first aid kits for field trips. Another item of feedback was that parking in front of the depot is not allowed, but folks are doing it.

### **Consent items**

It was moved by Carol and seconded by Yuko to approve the consent items. Motion carried 6-0.

1. Adopt minutes from 9/17/25
2. Approve hiring of Ray Peterson, 2<sup>nd</sup> grade Aide
3. Approval of warrants 9/11-10/10/2025

### **Items for Report, Discussion and Possible Action**

1. The group discussed attendance recovery with some concern about the burden of administrative oversight. It was moved by Laurie and seconded by Josh to approve Student Policy #3b Attendance Recovery. Motion carried 6-0
2. The need for a material revision of the charter petition due to a possible new location and the legal process involved were reviewed. It was moved by Laurie and seconded by Carol to approve the TK Plan and the material revision of the charter petition. Motion carried 6-0

### **Items for Information and Discussion**

1. The board reviewed the teacher's response to parent curriculum requests.
2. Rea explained that there may be need for stipends for teachers taking on administrative duties with the increased demands of adding TK and the material revision. She also requested to have a reduction in FTE in 26-27.

### **Other Business**

1. Principal's report-Carol
2. Fundraising-Laurie volunteer to chair a fundraiser committee.
3. Board Member new items for future meeting-First aid kits, parking, admin. transition

Closed Session, time: 7:07

(i) With respect to every item of business to be discussed in closed session pursuant to Section 54956.86: Charge or complaint involving information protected by federal law

(No additional information is required in connection with a closed session to discuss a charge or complaint pursuant to Section 54956.86.)

Open Session, time 8:09, report on any action taken-none

Jillian adjourned the meeting at 8:10 pm