

# Union Street Charter

## Admissions Application 2023-24

Due to School Office by Feb. 9<sup>th</sup> (email, mail or deliver to office porch drop box)

Name of Student: \_\_\_\_\_ Grade, Fall 2023: \_\_\_\_\_

Age of Student: \_\_\_\_\_ Birth Date: \_\_\_\_\_ (for Kindergarten & private school transfer, attach proof of age)

Present School & Grade: \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Physical Address & Zip: \_\_\_\_\_

Mailing Address if different from above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell/Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Physical Address & Zip: \_\_\_\_\_

Mailing Address if different from above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell/Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please check any of the following that apply to you:**

- This student is the child of a Union Street Charter employee.
- This student has a sibling in Union Street Charter.
- I live in the Arcata School District (as of February 1<sup>st</sup>, 2023). Please use the district locator tool to determine your school district at <https://hcoe.org/district-locator/>? Proof of residence is required (see district residence form on other side).

**I have viewed the following on the unionstreetcharter.org enrollment page:**

- Campus introduction video
- General information & Curriculum slideshow
- General Information, Parent and student responsibilities & Immunization requirements.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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## District Residence Form & Lottery Guidelines 2023-24

Student's Name: \_\_\_\_\_

State law requires that charters list student residence in sponsoring district as one of several preferences. Union Street Charter is sponsored by the Arcata School District. The ranked preferences are listed below. We need to know your district of residence for a second reason, the state asks Charters to report the district of residence for all students enrolled in the charter. Please check a box below and complete.

To exercise the district preference (see #7 below), your child must reside in the Arcata School District on February 1, 2023. If applicable, please submit the following proof of Arcata School District residence: current utility bill (electricity, cable, garbage or land line), mortgage statement, or insurance policy statement (auto, home or renters). The Arcata City limits are not the same as the Arcata School District. You can check your address on the Humboldt County Office of Education web site if you are unsure what district you are in. Place of work does not affect the lottery process.

### As of February 1, 2023:

- My child resides in the Arcata School District on (“proof attached”).
- My child resides in the following school district: \_\_\_\_\_

**(If you live outside the Arcata School District proof of residence is not needed)**

## Lottery Guidelines

Union Street Charter will comply with all laws establishing minimum age for public school attendance. Students will be considered for admission without regard to race, religion, ethnicity, national origin, gender, gender identity, gender expression, culture, disability, sexual orientation, achievement level, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth.

Priority for admission is set by the Board of Directors in accordance with state regulations for charter schools and may be amended on a yearly basis at a public hearing. Currently, priority is given to:

1. Students currently enrolled in Union Street Charter.
2. Children of employees of Union Street Charter.
3. Siblings of current Union Street Charter students.
4. Students who reside in the Arcata School District have lottery preference for 5 spaces in the kindergarten lottery and for 1 space in each grade for grades 1 – 5).
5. All others (including students who reside in the Arcata School District who were not assigned a spot in lottery step #4 above).

**If attendance demands exceed the capacity of the school, a lottery of students will provide the means of selection for wait lists using the previously mentioned priorities and steps.**

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## Age Requirement Form – Kindergarten

State law requires children entering kindergarten to be 5 years old on or before September 1, 2023.

**Kindergarten applications must be accompanied by proof of age document (photocopy).**

Acceptable proof of age documents:

- Birth Certificate (copy of certified birth record or a statement by the local registrar or county recorder certifying the date of birth)
- Passport
- Hospital birth record
- Baptism certificate duly attested
- If above documents are not available, affidavit of the parent, guardian or custodian

This requirement is not necessary for children entering grades 1 – 5 if they are transferring from another public school.