

**Union Street Charter School
Music Teacher Job Description**

I. JOB SUMMARY:

The Music Teacher shall have the responsibility for all phases of the instructional program including planning and preparation, instruction, classroom management and all other duties and obligations ordinarily associated with a teaching position. This shall be for pupils in grades K – 5. In addition, the music teacher helps pupils grow in their enjoyment, appreciation, and performance of music through a variety of planned music experiences that include moving to music, playing of instruments and singing at a future date.

II. DIRECTING AUTHORITY

The Music Teacher shall be immediately and directly responsible to the Principal.

IV. DESIRED QUALIFICATIONS:

- Fingerprint clearance
 - Experience teaching music to groups of elementary age children. Ability to engage each age group from kindergarten through fifth grade. Ability to maintain a positive focused classroom climate during music instruction. Ability to move from one class to another with 5-10 minutes for transitions. Ability to interact with students and staff in collaborative positive manner.
- *General description of duties:*

Teaches skills in music appreciation, performance, theory, instrumental and choral to elementary pupils through singing, movement, and games. Utilizes repertoire of all types of music literature, including traditional and contemporary that are appropriate for the ages and skill levels of pupils. Plans/executes a balanced music program and organizes class time so that instruction can be accomplished within the allotted time.

Cooperation with Principal and staff in providing musical programs for spring music event. Work closely with the fifth grade teacher to develop music for the annual grade 4 - 5 play that is staged at the end of May and rehearsed during April and May. Extra hours and days in the afternoon are added to the music schedule during these weeks. Availability for a flexible afternoon schedule in May and April is highly desirable.

V. PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspect that this position must perform in carrying out essential job functions.

- Teachers are normally required to sit, stoop, bend, walk, and stand in order to maintain eye level contact with children, to work in individual, small, and large groups, and to provide adequate supervision.
- Teachers are normally required to modulate their voices to accommodate a variety of situations, both indoors and outdoors, in order to provide both instruction and supervision to children.
- A TB test is required by law.

VI. OTHER ITEMS:

- 1) Status: Certificated or Classified Hourly Time – 4 ½ hours per day, two days per week starting normally on the second week of September and ending the first week of June.
- 2) This position is subject to the laws of California and to the regulations of the State Board of Education regarding charter school employees. Said laws and regulations are hereby made a part of the terms and conditions of the offer of employment, the same as though they had been expressly set forth herein.
- 3) Kindergarten - 20 minutes, Grade 1 - 20 minutes, Grade 2 - 30 minutes, Grade 3 - 30 minutes, Grade 4 - 30 minutes, Grade 5 - 40 minutes. This is 170 minutes of class time per day, 70 minutes per day are added for preparation and transitions. The music teacher is employed from 9:00 to 12:15 and 1:00 to 1:45 two days a week (8.5 hours per week with prep time). The days are likely Tuesday/Thursday, but may be adjusted by school staff.
- 4) Prep and lunch 12:15 to 1:00
- 5) The pay rate for 2021-22 will be \$34.25. Classified accumulate sick leave of one hour per 30 hours worked is available and up to 48 hours can be carried over from year to year. Certificated are granted personal leave days prorated by FTE.
- 6) Time sheets must be turned in before or on the next to the last day each month. Payday is the tenth day of the following month. Late time sheets will delay pay by one month.
- 7) USC director will approve purchase of program materials in advance.

Benefits (Health and Welfare) may be available. See the principal for specific information. PERS or STRS may also be available.